

**EXPERT PANEL MEETING – Wednesday 15 August 2018 10.00 – 12.00**

**Room 4D, MHCLG, 2 Marsham Street, London SW1P 4DF**

- Tel: [REDACTED]
- Leader Access Code: [REDACTED]
- Participant Access Code: [REDACTED]

**MEMBERS**

- **Ken Knight- Chair, Expert Panel**
- **Adreena Parkin-Coates- National Fire Chiefs Council (attending instead of Roy Wilsher)**

**ATTENDEES (confirmed so far)**

- **Rob Leach- MHCLG**
- **Anne Frost- MHCLG**
- **Rebecca Carpenter- MHCLG**
- **Emily Connolly- GO-Science**
- **Robert Taylour- National Trading Standards (by phone)**

**APOLOGIES (received so far)**

- **Roy Wilsher- National Fire Chiefs Council**
- **Simon Laurence, Metropolitan Police**
- **Ann Bentley- Global Director, Rider Levett Bucknall**

ITEM	PAPER [OWNER]	SPEAKER	TIME
1. Introductions		Ken Knight	10:00
2. Fire doors update	2. Fire doors update paper	Anne Frost	10:05
3. BWF concerns about fire door tests circular letter	3.1 Fire door tests circular letter 3.2 Email from BWF re: circular letter	Anne Frost	10:30
4. Vitracore update	4.Vitracore update paper	Anne Frost	10:45
5. Summary of actions and AOB		Ken Knight	11:00