

OFFICIAL SENSITIVE

EXPERT PANEL MEETING – Wednesday 31 January 2018, 0945-1145

Room F4D, MHCLG, 2 Marsham Street, London

ATTENDEES

- Sir Ken Knight – Chair
- Ann Bentley – Global Director, Rider Levett Bucknall
- Dr Peter Bonfield - Chief Executive, Building Research Establishment
- Gareth Steele - National Fire Chiefs Council
- Neil O'Connor – MHCLG
- Ann-Therese Farmer – MHCLG
- Louise Upton – Home Office
- Carl Sherwood - MHCLG
- Melanie Frankham - MHCLG
- Andrew Alsbury – MHCLG
- Ruby Thompson - MHCLG
- Eunice Boye – MHCLG
- Jerome Ma – Secretariat

APOLOGIES

- Roy Wilsher – Chair, National Fire Chiefs Council
- Brian Martin – MHCLG

AGENDA

ITEM	PAPERS; [OWNER]	TIME
1. Introductions and Declaration of interests	Paper-31Jan-001 – Action log	09:45
2. Updates from MHCLG and Chair		
a) MHCLG Orals 22 Jan	Verbal update [Neil O'Connor]	09:50
b) Hackitt Summit	Verbal update [Ruby Thompson]	09:55
3. Live Workstreams – ACM cladding issues		
a) Confirming that a building is safe/remediated / Proposals to accelerate pace of identification and remediation of ACM-clad blocks in the private sector:	Paper-31Jan002a – Process for confirming a building is remediated; Paper-31Jan002b – buildings where there are no plans to remove ACM [Ann-Therese Farmer / Andrew Alsbury]	10:00
b) Reaffirming Expert Panel advice:	Paper-31Jan003 – expert panel advice [Jerome Ma]	10:45

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c) Development of guidance for surveyors	Paper-31Jan004 – Surveyors guidance update [Ruby Thompson]	11:05
d) Waking watch case studies	Paper-31Jan005 – waking watch case studies [Eunice Boye/Jerome Ma]	11:20
4. Comms / stakeholders		
a) Panel to note upcoming meetings: <ul style="list-style-type: none">• 24 Jan – Foundation of Science and Tech meeting• 1 Feb – LGA Construction conference• 2 Feb – NFCC review of waking watch guidance• 21 Feb – BSI meeting on BS8414-3 at BRE• 6 Mar – Local Authority best practice event		11:35
5. Summary of actions and AOB		
a) Campaign for Science and Engineering blogpost		