

## OFFICIAL SENSITIVE

### EXPERT PANEL MEETING - Tuesday 5 September 2017, 1000-1200

F 434 SW, DCLG, 2 Marsham Street, London

Dial in details: Telephone [REDACTED]; Participant Code: [REDACTED]

#### ATTENDEES

- Sir Ken Knight - Chair
- Dr Peter Bonfield - Chief Executive, Building Research Establishment
- Amanda Clack - President, Royal Institution of Chartered Surveyors
- Roy Wilsher – Chair, National Fire Chiefs Council
- Louise Upton– Home Office
- Faith Quigley – DCLG
- Philippa Robinson – DCLG
- Richard Harral – DCLG
- Carl Sherwood – DCLG / BRE
- Jessica Moore / Rachel Stephenson - DCLG
- Jessica North – DCLG
- Jerome Ma - Secretariat

#### AGENDA

<b>1. Introductions and Declaration of interests</b> [Paper-5Sep-001 – Action log]	10:00 – 10:05
<b>2. Updates from DCLG and Chair</b> a) Post-Large scale testing consolidated advice note [Philippa] [Paper-5Sep-002a – DRAFT consolidated note; Paper-5Sep-002b – updated interim measures] b) Visit to Grenfell Tower [Ken verbal update] c) Desktop studies - Use of desktop studies and Extended application of BS8414 test [Ken verbal update]	10:05 – 10:30
<b>3. Live Workstreams</b> a) Other cladding systems: <ul style="list-style-type: none"><li>• Update on progress with desk review [Carl Sherwood verbal update]</li></ul> b) Emerging building safety issues <ul style="list-style-type: none"><li>• Cladding structural design issues – BBA report [verbal update from Richard Harral]</li><li>• Update on Southwark [verbal update from Richard Harral]</li><li>• Impact of window setup on fire safety</li><li>• Approach to assessing these and other building safety issues</li></ul>	10:30 – 11:10
<b>4. Forward look</b> Review of Expert Panel scope, tenure and ways of working	11:10 – 11:50

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<p>[Philippa] [Paper-5Sep-003 – ToR proposal]</p> <ul style="list-style-type: none"><li>• Agreement on priority building safety issues</li></ul>	
<p><b>5. Comms / stakeholders</b></p> <ul style="list-style-type: none"><li>• Panel to note upcoming meetings w/c 4 Sep:<ul style="list-style-type: none"><li>○ 5 Sep – Publication of consolidated advice</li><li>○ 5 Sep – SoS Oral Statement on Grenfell and Building Safety</li><li>○ 6 Sep – Introductory meeting: Alok Sharma MP and Lord Porter</li><li>○ 12 Sep, 1-2.30pm - Industry Response Group</li><li>○ 13 Sep, 10-12 – Expert Panel</li></ul></li></ul>	11:50 - 11:55
<p><b>6. Summary of actions and AOB</b></p>	11:55 – 12:00