

OFFICIAL SENSITIVE

**CHIEF SCIENTIFIC ADVISORY GROUP MEETING – Thursday 1 March 2018,
1400-1530**

Room F4C, MHCLG, 2 Marsham Street, London

DIAL-IN DETAILS

- Tel: [REDACTED]
- Leader Access code: [REDACTED]
- Participant Access code: [REDACTED]

ATTENDEES

- Neil O'Connor – MHCLG (Chair)
- Dan Daly – Assistant Commissioner, London Fire Brigade
- Hannah Mansell – Schemes and Technical Manager, British Woodworking Federation
- John Ashton – Home Office CSA
- Rod Mclean – Home Office
- Louise Upton – Home Office
- Jennifer Nolan – Home Office
- Tamara Finkelstein - MHCLG
- Andrew McNeill – MHCLG
- Chandru Dissanayeke – MHCLG
- Ross Eason – MHCLG
- William Mackenzie – MHCLG
- Chris Attwood - MHCLG
- Jerome Ma – Secretariat, MHCLG

DIALLING IN

- Matt Bonner - Senior Investigating Officer, Metropolitan Police
- Paul Vickers – MHCLG

TO BE CONFIRMED

- Chris Whitty – Government Chief Scientist
- Debbie Smith – Building Research Establishment
- Rupert Lewis – GO-Science
- Emily Connolly – GO-Science
- Sarah Smith - BEIS

APOLOGIES

- John Loughhead – BEIS CSA
- Andrew Curran – HSE CSA
- Jen Brown – MHCLG
- Carl Sherwood – MHCLG

AGENDA

ITEM	PAPER [SPEAKER]	TIME
Introductions and Declaration of interests	Neil O'Connor	14:00
1. Testing programme		
a) Timetable for testing programme and sampling protocol	Paper-5Mar-001 - Testing and Advice summary [John Ashton / Paul Vickers]	14:05
b) Visual/physical inspection and Investigating documentation	Paper-05Mar-002 - Visual and physical inspection; Paper-05Mar-002a FIREDOORCHECKLIST [Hannah Mansell / Bill Mackenzie]	14:15
2. Risk assessment protocol		
a) Risk matrix	Dan Daly / Andrew Curran / GO-Science	14:30
3. Advice / Comms		
a) Comms strategy	Ross Easton	14:55
b) Preparation of further safety advice	Chandru Dissanayeke / Dan Daly	15:15
4. Summary of actions and AOB	Neil O'Connor	15:25