

OFFICIAL SENSITIVE

EXPERT PANEL MEETING – Wednesday 13 September 2017, 1000-1200

Room F4.45, DCLG, 2 Marsham Street, London

Dial in details: Telephone: [REDACTED]; Participant Code: [REDACTED]

ATTENDEES

- Sir Ken Knight - Chair
- Dr Peter Bonfield - Chief Executive, Building Research Establishment
- Amanda Clack - President, Royal Institution of Chartered Surveyors
- Roy Wilsher – Chair, National Fire Chiefs Council
- Jade Gadsby - Cabinet Office
- Faith Quigley – DCLG
- Philippa Robinson – DCLG
- Rachel Stephenson – DCLG
- Nick Price - DCLG
- Jessica North – DCLG
- Jerome Ma – Secretariat

Apologies

- Louise Upton– Home Office
- Jessica Moore - DCLG

AGENDA

1. Introductions and Declaration of interests [Paper-13Sep-001 – Action log]	10:00 – 10:05
2. Updates from DCLG and Chair a) IRG meeting [Rachel Stephenson] Paper-13Sep-002a –decision tree; Paper-13Sep-002b - IRG briefing notes programme] b) NFCC conference [Roy Wilsher] c) APPG update [Ken Knight] d) Science in Parliament [Peter Bonfield]	10:05 – 10:30
3. Live Workstreams a) Fire Safety <ul style="list-style-type: none">• Other cladding systems and desk review [Paper-13Sep-003 – other cladding systems]• Advice on Interim Fire Safety Measures; Waking Watch and Fire Alarms [Paper-13Sep-004a – updated interim measures / Paper-13Sep-004b – waking watch guidance]• Window construction [Paper-13Sep-005 – window construction]	10:30 – 11:50

OFFICIAL SENSITIVE

b) Broader structural issues <ul style="list-style-type: none">• SCOSS meeting on building safety issues [Ken Knight and Nick Price/Richard Harral]	
4. Comms / stakeholders Panel to note upcoming meetings from w/c 11 Sep: <ul style="list-style-type: none">• w/c 11 Sep – Publication of interim measures and waking watch guidance• 19 Sep, 1-2.30pm - Industry Response Group – Ken to attend• 20 Sep, 10-12 – Expert Panel• 25 Sep, 11am – Head of Dubai Civil Defence visit to Home Office	11:50 - 11:55
5. Summary of actions and AOB	11:55 – 12:00