

OFFICIAL SENSITIVE

EXPERT PANEL MEETING – Friday 9 March 2018, 1000-1130

Room F4C, MHCLG, 2 Marsham Street, London

DIAL-IN DETAILS

- Tel: [REDACTED]
- Leader Access code: [REDACTED]
- Participant Access code: [REDACTED]

ATTENDEES

- Neil O'Connor – MHCLG (Chair)
- Roy Wilsher – Chair, National Fire Chiefs Council
- Dan Daly - NFCC
- Rod Mclean – Home Office
- Louise Upton – Home Office
- Tamara Finkelstein - MHCLG
- Andrew McNeill – MHCLG
- Chandru Dissanayeke – MHCLG
- Ross Eason – MHCLG
- Matthew Blow - MHCLG
- Jerome Ma – Secretariat, MHCLG

DIALLING IN

- Dr Peter Bonfield - Chief Executive, Building Research Establishment
- Ann Bentley – Global Director, Rider Levett Bucknall **[leaving at 1130]**
- Hannah Mansell – British Woodworking Federation
- John Aston – CSA, Home Office

TO BE CONFIRMED

- Paul Vickers - MHCLG

APOLOGIES

- Sir Ken Knight – Chair, Expert Panel
- Jen Brown – MHCLG
- Carl Sherwood – MHCLG
- Brian Martin – MHCLG
- Debbie Smith – BRE

AGENDA

ITEM	PAPER [OWNER]	TIME
Introductions and Declaration of interests	Neil O'Connor	10:00
1. Testing programme		
a) Findings from visual inspection	Paper-09Mar001 – Report on findings of visual inspection [Hannah Mansell/ Debbie Smith]	10:05
b) Proposals and timescale for testing regime and sampling protocol	Paper-09Mar002a - CSA proposal on fire door testing regime ;Paper-09Mar002b - Timetable for fire door testing regime [John Aston/ Paul Vickers]	10:25
2. Risk assessment		
a) Fire Risk Assessment protocol and sensitivity	FOR INFO Paper-05Mar-003a - Flat Entrance Fire Doors - Risk Assessment analysis; FOR INFO Paper-05Mar-003b - Risk Assessment risk matrix blank [Dan Daly]	10:35
3. Advice / Comms		
a) Proactive comms position / further safety advice / public safety messaging	Paper-05Mar-004 – Proactive comms and advice proposal [Ross Easton]	10:45
4. Summary of actions and AOB	Neil O'Connor	11:20